

OCC Meeting Minutes
April 22, 2021

In attendance:

Mayra Cruz (Principal)	Elizabeth Ruiz (At Large – Finance)
Scott Dafflitto (Chair)	Eva Mazier (Teacher Rep)
Hilary Benson (Secretary)	Veronica McKillop (Teacher Rep)
Kevin Kurzendoerfer (Treasurer)	Lauren Peña (Teacher Rep)
Jessica D’Amico (Information & Process Chair)	Matilde Sarmiento (Teacher Rep)
Catrin Morris (Calendar & Community Chair)	Andrea Egan (Former Chair)
Francisco Serrano (Room Parent Chair)	Rosa Berrocal (Assistant Principal – Oyster)
Purnima Boominathan (Educational Investment Chair/LSAT Liaison)	Peter Meliotis (Assistant Principal – Adams)
Mark Bromley (Fundraising Strategy Chair)	Christina Morado (Assistant Principal – Adams)
	Jessica Barton (parent)

Unable to attend:

Claudia Aguilar (At Large – Community Events)	Carla Ferris (Community Events Chair)
Monique Worrell (At Large – Community Events)	Catherine Depret (Fundraising Chair)

Opening & Welcome: (Chair)

- Call to order at 8:36 pm.
- Chair reminded attendees to assume the best of others’ intentions and efforts, to practice patience with ourselves and others; and to remember that we are here for the best interests of the children who attend Oyster-Adams.
- Chair asked all present to consider whether they will continue to participate in the OCC in SY 2021-2022, and to send him a note by next week with their thoughts.
- Chair welcomed the Oyster-Adams assistant principals who are participating in this meeting.

Campus Word: (Principal)

- Principal reported that DSL Zaneta Han had her baby, Adam Sato Han; and she congratulated Keiry Viera on her work filling in for Zaneta and helping to get Term 4 off the ground.
- Principal noted that we are trying to get 75% of students back in person -- we have offered spots to 84% of students but may not reach the 75% goal due to high decline rates. We still have many students at home; for instance, more 8th graders are at home than are in person. Our long-term subs and other staff are starting to return.

Transition Update: (Principal)

- Principal noted that she is stepping down from the position at the end of this school year. She feels privileged to have worked in a place like OA where, “I have been able to be my whole, authentic self.”
- The transition to a new principal will be in the hands of DCPS with community input. This is a \$10.5M and 115-person enterprise, “a beast to get to know.” Principal endorsed making SY

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2021-2022 a transition year with an interim principal. She stated that the search to fill the permanent position should be national and that a current assistant principal could fill the role as interim principal.

- There will be a preliminary search meeting on May 10 run by DCPS Instructional Superintendent Eric Bethel; the principal selection committee will be a DCPS-convened panel including community stakeholders; ultimately the decision will be made by Chancellor Ferebee.

Playground Update: (Principal)

- Principal stated that she is proud to announce that OA has secured a multimillion dollar overhaul of the Oyster playground, to start in the fall.

Assistant Principals' Update: (Assistant Principals)

- Christina Morado praised the thoughtfulness of our teachers during the transition from virtual to IPL and stated she has been greatly impressed by the community during this time.
- Peter Meliotis stated how wonderful it is to have the kids back in school and praised the teachers for doing all they can to make their students comfortable. He stated that new challenges arise every day.

Teachers' Update: (Teacher Reps)

- Teacher Rep Mazier said that today was her first day back in-person and the kids were so positive, laughing, having fun: "It's great to be back." Teacher Rep McKillop echoed Mazier's sentiments.

Summer School: (Principal)

- Fundraising Strategy Chair asked if plans for summer school have been set? Principal stated that the OA budget contains about \$40K for summer acceleration to cover a 2 week program comprising 50 hours; school has autonomy over how we serve our population (e.g. just one grade, a portion of each grade, kids with IEPs, kids with a certain profile, etc.) Program will start the week after July 4. Principal has also met with Connie Artiga-Oliver to secure OCA's participation and she has met with HoopEd to discuss their participation.

Treasurer's Update: (Treasurer)

- Treasurer stated we have about \$200K cash on hand, split between Bank of America and Charles Schwab. We have done well with fundraising this year, realizing \$120K and we have underspent by \$100K. This gives us options:
 - We can let it ride.
 - We can go all in on tutoring/recovery.
 - We can do something else -- please send ideas to the Treasurer.
- Treasurer described a new budget committee comprising Chair, Treasurer, Fundraising Strategy Chair and the At-Large Finance Rep. The committee would like one more member, preferably a teacher: Teacher Rep Mazier volunteered for this position.

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- We want to focus on student-facing things for teachers, making them feel set up for success and supporting their curriculum. And we want to focus on student engagement (i.e. tutoring.)
- We also need to incentivize parents to donate: How can we communicate to parents that the more they donate the more we can spend on student engagement?
- Chair noted that when the budget committee meets they will distill priorities and contingencies for next year. Chair asked Board members to consider our own budget priorities for students as well as to consider what would incentivize us to donate, and to send these ideas to the committee.
- Treasurer stated that all money budgeted for teacher appreciation has been spent; Principal wrote in chat that she will send a proposal to the Chair to repurpose funds for teacher appreciation including a celebration at May 5th's faculty meeting.

Technology Update: (Information & Process Chair)

- Information & Process Chair invited members to brainstorm student engagement for Teacher Appreciation Week. As possible projects she mentioned a video starring students or a virtual card.
- I&P Chair stated that the OA Connector (community resources list) is ready to go.

Business: (Quorum Present)

- **Approval of past minutes:**
 - Motion moved and seconded and minutes from 2/18/2021 approved.

General Discussion: (Everyone)

- Chair invited suggestions on recruitment for next year's OCC: We want to plug in parents to leverage their wealth of knowledge and not reinvent the wheel each year. We also want to make sure the whole community is represented on the OCC.
- Former Board Chair and Room Parent Chair agreed that active room parents and teachers are best sources for recruitment suggestions. Former Chair mentioned Mr. Benson (teacher) as a good source of suggestions.
- Room Parent Chair noted that he does not know anything about the teacher/parent community at Adams and that we need to identify people there to reach out to for greater involvement.
- Teacher Rep Sarmiento stated that she will be a panelist at DCPS' virtual Family Engagement Summit, speaking in Spanish on strengthening outreach to parents.

Kudos: (Everyone)

- Chair to everyone for giving their time and effort for our kids and school community.
- Former Chair Egan said that losing Principal Cruz is "like a knife to my heart. She has been such a light for the school."
- Principal stated that Former Chair Egan helped set a different tone for the OCC 5 years ago and that she has been thankful for her leadership.

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Action Items and May Meeting: (Secretary)

- Please email Chair re. your interest in continuing on the OCC next year, by April 30.
- Please email the Treasurer/Budget Committee with ideas for using budget surplus and incentivizing donations from parents.
- Principal will send a proposal to Chair re. repurposing funds for teacher appreciation.
- Please send a note to Zaneta Han welcoming Adam Sato Han.
- Please email agenda items and budget proposals to the Chair or Secretary by May 14.
- Please add May 20 at 8:30pm to your calendar for the next OCC meeting.

Adjournment: (Secretary)

- Board meeting adjourned at 9:55pm.

Bank Balances											
Bank of America											
Savings	\$24,202										
Checkings	\$69,604										
Total	\$93,806										
Charles Schwab	\$102,456										
Budget & Expenditures											
	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	Total	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget
INCOME											
Old Checks					\$14,612.15						
Chargebacks from old checks expiring					-\$7,463.00						
Transfer from Paypal											
Dues & Supplies	\$24,500.00	\$23,150.00	\$23,695.84	143.88	\$10,822.39		7,700.00				
Cancelled field trip		\$4,850.00									
Sales of Product	\$144.20										
Art Grant		\$800.00									
Christmas Tree Sales					16,051.59						
TOTAL INCOME	24,644.20	28,800.00	23,695.84	143.88	34,023.13	0.00	7,700.00	0.00	0.00	119,007.05	150,000.00
EXPENSES											
Administration Support											0.00
Dean of Students (Morad)					-208.08						-208.08
O-A Web Services	-97.52	-84.80	-1,810.00	-84.80	-84.80	-84.80	-134.62	-104.80	-97.52		-2,583.66
Principal (Canizales)				-49.99	-100.00			-460.00			-609.99
Total Administration Support	-\$ 97.52	-\$ 84.80	-\$ 1,810.00	-\$ 134.79	-\$ 392.88	-\$ 84.80	-\$ 134.62	-\$ 564.80	-\$ 97.52	-\$ 3,401.73	3,000.00
Afterschool/Student Activities											0.00
Yearbook					-184.05						-184.05
Total Afterschool/Student Activities	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 184.05	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 184.05	0.00
Aides & Flores (Approved in Dec)							-6,370.00	-2,600.00			-8,970.00
Classroom & Specials	-9,628.05		-220.17	-7,452.64	-352.53	-1,015.00	-10,342.96	-723.70		-29,735.05	#N/A
1AB S (Quispe)		-116.55								-116.55	
3C S (Lopez)		-228.15								-228.15	
4 Spanish (Calderon)		-178.06								-178.06	
5 Science (Sciarrino)		-90.27								-90.27	
6 Math (Morales-Molina)		-123.19								-123.19	
Chinese MS (Li)		-185.32	-59.88							-245.20	
Library, Oyster			-449.54							-449.54	
Total Classroom & Specials	-\$ 9,628.05	-\$ 921.54	-\$ 729.59	-\$ 7,452.64	-\$ 352.53	-\$ 1,015.00	-\$ 10,342.96	-\$ 723.70	\$ 0.00	-\$ 31,166.01	55,000.00
Curriculum Support											0.00
SPED, Adams								-54.00			-72.36
SPED, Oyster					-72.36						-72.36
Total Curriculum Support	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 72.36	\$ 0.00	\$ 0.00	-\$ 54.00	\$ 0.00	-\$ 126.36	0.00
Fundraisers											0.00
Christmas Trees				-4,455.82	-3,736.69						-8,192.51
OCC Annual Giving		-42.35									7,657.65
Total Fundraisers	\$ 0.00	-\$ 42.35	\$ 0.00	-\$ 4,455.82	-\$ 3,736.69	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 8,234.86	15,000.00
OCC Board Programs					-12.72						-12.72
Administrative overhead						-12.72	-42.00	-36.11	-37.10		-127.93
Bookkeeping and Accounting				-1,995.00		-33.51	-37.04	-12.72			-2,078.27
Communications					-10.00						-10.00
Miscellaneous		-75.40									-75.40
Teacher Appreciation					-2,000.00						-2,000.00
Total OCC Board Programs	\$ 0.00	-\$ 75.40	\$ 0.00	-\$ 1,995.00	-\$ 2,022.72	-\$ 46.23	-\$ 79.04	-\$ 48.83	-\$ 37.10	-\$ 4,304.32	14,000.00
School Events & Programs											
Pan African Heritage Committee								-200.00			
Total School Events & Programs								-200.00	0.00		
Staff Salary Support											
Special Education Staff		-4,004.13	-3,203.30	-3,203.30	-3,203.30	-3,203.30	-3,203.30	-1,601.66			-21,622.29
Total Staff Salary Support	\$ 0.00	-\$ 4,004.13	-\$ 3,203.30	-\$ 3,203.30	-\$ 3,203.30	-\$ 3,203.30	-\$ 3,203.30	-\$ 3,203.32	\$ 0.00	-\$ 23,223.95	32,033.00
Teacher Support					-1,740.00						-1,740.00
Uncategorized Expenditure							-480.00				-480.00
Virtual Teaching fund		-90.00									-90.00
Not Specified	144.32	-57.62		130.66						-405.00	-187.64

TOTAL EXPENSES	-\$ 9,581.25	-\$ 5,275.84	-\$ 5,742.89	-\$ 17,110.89	-\$ 11,704.53	-\$ 4,829.33	-\$ 20,129.92	-\$ 7,799.65	-\$ 134.62	-\$ 82,308.92	185,533.00
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